

**Fort Bend County W.C. & I.D. No. 2
Laborer I**

Job Title: Laborer I
Department: Field Services
Reports To: Supervisor/Assistant Supervisor Field Services
FLSA Status:
Prepared By: Robbie Ginsel
Prepared Date: 06/2015
Approved By:
Approved Date:

Summary:

The laborer is responsible for various activities as assigned. He/she performs manual labor and learns to perform semi-skilled work in the operation and maintenance of the collection and distribution system. The laborer will also perform custodial and landscaping duties, as well as facilities maintenance. Assisting with meter reading duties, to include rereads, turn offs, turn ons is also the responsibility of the Laborer I. Duties are performed under the supervision of the crew leader, operator or supervisor.

Essential Duties and Responsibilities include the following: Other duties may be assigned.

- Works with the repair crew to perform manual labor in installing, repairing and maintaining water lines, valves meters, pumps and water taps
- Works with the repair crew to perform manual labor in installing repairing and maintaining sewer lines, force mains, lift stations and manholes
- Digs holes and ditches with shovel or other hand tools
- Performs daily equipment checks
- Performs all landscaping duties including mowing, trimming, blowing, limb and tree removal, plating and trash pick up
- When called upon, assists with the operation of motorized equipment including service trucks, backhoes, excavators, jet machine, televising equipment, mowers, tractors, hoisting equipment, forklift and dump truck. The Laborer I should also be familiar with power and hand tools including cutting and welding equipment, drills, chop saws, jack hammers, shovels, wrenches, pliers, hammers, screwdrivers and handsaws
- Maintains operational capabilities of District equipment, tools and vehicles. Maintain the cleanliness of all assigned equipment
- Responds to call outs and after hour emergencies
- Understand and adhere to all District health and safety procedures as the relate to essential job function

Supervisory Responsibilities:

This job has no supervisory responsibilities.

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Education and/or Experience:

High school diploma or GED certificate

Language Skills:

Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence.

Reasoning Ability:

Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.

Certificates, Licenses, Registrations:

Valid Texas Class C Driver license

Physical Demands:

While performing the duties of this job, the employee is occasionally required to stand; walk; reach with hands and arms; climb or balance and stoop, kneel. The employee must occasionally lift and/or move up to 50 pounds.

Work Environment:

Work is performed primarily in an outside environment or shop areas. There is exposure to high equipment noise, chemical fumes. Field conditions outdoors are varying weather conditions, with varying low to high equipment noise; walking on changing ground surfaces; and there is some driving in various weather conditions. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

While performing the duties of this Job, the employee is frequently exposed to moving mechanical parts; fumes or airborne particles and toxic or caustic chemicals.