

**Fort Bend County W.C. & I.D. No. 2
Operator II**

Job Title: Operator II
Department: Field Services
Reports To: Supervisor/Assistant Supervisor Field Services
FLSA Status:
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Prepared Date: 06/2015
Approved By:
Approved Date:

Summary:

The Operator II is responsible for all District property, equipment and function in the field.

Essential Duties and Responsibilities include the following: Other duties may be assigned.

- Responsible for operating machinery, pumps, and related equipment in water and wastewater treatment facilities
- Identifies problems with the collection and distribution systems and makes repairs accordingly
- Operates and maintains valves, pumps, motors, disinfection equipment, vehicles and various other related equipment and machinery. Oversees the operation of motorized equipment including service trucks, backhoes, excavators, jet machine, televising equipment, mowers, tractors, hoisting equipment, forklift and dump truck. The Operator II should also be familiar with power and hand tools including cutting and welding equipment, drills, chop saws, jack hammers, shovels, wrenches, pliers, hammers, screwdrivers and handsaws.
- Conducts routine and field sampling of water and wastewater. Documents lift station performance and maintenance. Records daily run time, pumpages and chemical usage
- Engages in emergency repair of equipment
- Ensures all District facilities are secure
- Responds to call outs and after hours emergencies
- Provides customer service functions and maintains good public relations
- Performs non-utility related repair function and tasks resulting from utility work
- Maintains and cleans equipment and grounds
- Maintain operational capabilities of District equipment, tools and vehicles
- Understand and adheres to all District health and safety procedures as they relate to essential job functions

Supervisory Responsibilities:

Responsibilities include scheduling and coordinating tasks and procedures related to the repair crew.

Also, the Operator II will handle all concerns and call outs after normal working hours and will supervise the on call helper as needed.

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience:

High school diploma or GED certificate with two years experience

Language Skills:

Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information to customer and other employees of the District.

Mathematical Skills:

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

Reasoning Ability:

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Computer Skills:

To perform this job successfully, an individual should have knowledge of Internet software; Inventory software, Word processing software and Spreadsheet software.

Certificates, Licenses, Registrations:

Valid Texas Class C Driver license
Class C Ground Water license
Class II Collection license

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is occasionally required to stand; walk; reach with hands and arms; climb or balance and stoop, kneel. The employee must occasionally lift and/or move up to 50 pounds.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is frequently exposed to wet and/or humid conditions; moving mechanical parts; high, precarious places; fumes or airborne particles; toxic or caustic chemicals; outside weather conditions. The noise level in the work environment is usually moderate.