

**MINUTES OF SPECIAL MEETING
FORT BEND COUNTY W.C. & I.D. NO. 2
FORT BEND AND HARRIS COUNTIES, TEXAS**

April 10, 2024

The Board of Directors of Fort Bend County Water Control & Improvement District No. 2 of Fort Bend and Harris Counties, Texas, met in special session, open to the public, on the 10th day of April 2024, at 6:30 pm, at the District Office, 2331 South Main, Stafford, Texas, within the boundaries of the District, and the roll was called of the duly constituted members of the Board, to-wit:

John K. Rose	President
Jody Court	Vice President
Linda Walker	Secretary
Harvey Koudelka	Assistant Secretary
Linda Burks	Assistant Secretary

And all of the said persons were present except Assistant Secretary Koudelka, constituting a quorum.

Also present were Ms. Kim Cannon and Ms. Heather Trachtenberg with Allen Boone Humphries Robinson, LLP, Ms. Leslie Cook with RBC Capital Markets, Jason Kirby, Ray Casal and Robbie Ginsel.

1. Call meeting to order;

President Rose: Called the meeting to order at 6:30 pm.

2. Pledge of Allegiance to the Flag of our Country and State.

All: Cited the Pledge of Allegiance to the Flag of our Country and State.

3. Audience comments. Comments from the audience (for matters not on the agenda). This provides an opportunity to comment on non-agenda items in advance of the regular business of the Board of Directors. Comments shall be limited to three (3) minutes per person. By state law, comments by the President or Board members on any item not on the agenda shall be limited to;

- a. Statement of specific factual information given in response to any inquiry;
- b. A recitation of existing policy in response to any inquiry;
- c. A proposal to place the subject on the agenda for a future meeting;

President Rose: Stated no audience comments.

4. Approve Board meeting minutes of March 13, 2024;

President Rose made a motion to approve the Board meeting minutes of March 13, 2024; Seconded by; Assistant Secretary Burks; Favor: 3 to 1. Secretary Walker abstained due to being absent at the March 13, 2024, meeting.

5. Consider exemptions from ad valorem property taxes, including adopt Resolution Concerning Exemptions from Taxation;

Ms. Heather Trachtenberg with ABHR: Discussed the Resolution Concerning Exemptions from Taxation with the Board. After discussion **President Court made a motion to approve the Resolution Concerning Exemption form Taxation for \$40,000.00 for 65 years of age or older and disabled;** **Seconded by; Assistant Secretary Burks; Favor: 4 to 0.**

6. Review and Adopt Amended and Restated Drought Contingency Plan;

Ms. Heather Trachtenberg with ABHR: Discussed the changes to the Drought Contingency Plan with the Board. Every five years the Board is required to adopt a new Drought Contingency Plan. The language change proposed is as follows:

- The District may impose a surcharge equal to 200% of the applicable rate for all water used in excess of 10,000 gallons/month by any Single-Family User (as defined in the District’s Rate Order); a surcharge equal to 200% over 80% of the annual average charge for a Commercial User or Multi-Family User within the District (both terms as defined in the District’s Rate Order); and a surcharge equal to 200% over 80% of the annual average charge for out-of-District users; (as described on page No. 5 of the District’s Drought Contingency Plan). **Ms. Trachtenberg with ABHR:** Stated this language will be referenced in the District’s Rate Order and the Board could make one motion for agenda items No. 6 and No. 7. After discussion; **Vice President Court made a motion to adopt the Amended and Restated Drought Contingency Plan and the Amended Rate Order as presented and discussed; Seconded by; Secretary Walker; Favor: 4 to 0.**

7. Adopt Amended Rate Order;

President Rose: Stated this agenda items was discussed under agenda item No. 6 and was approved. (See above motion for reference).

8. Review and Adopt Amended and Restated Water Conservation Plan;

Ms. Heather Trachtenberg with ABHR: Reviewed and discussed the District’s Water Conservation Plan with the Board stating the District is required every five years to Adopt an Amended and Restated Water Conservation Plan. There are no changes needed to the current plan. After discussion, **Vice President Court made a motion to Adopt the Amended and Restated Water Conservation Plan as presented; Seconded by; Secretary Walker; Favor: 4 to 0.**

9. Review and discuss ongoing service proposal for SCADA System Expansion and authorize any necessary action;

District Engineer: Discuss the ongoing service proposal for the SCADA System Expansion with the Board. After discussion; **President Rose made a motion to approve the proposal from Quiddity for the SCADA System Expansion; Seconded by; Vice President Court; Favor: 4 to 0.**

10. Annual review of Emergency Preparedness Plan and authorize any necessary action;

Ms. Heather Trachtenberg with ABHR; Informed the Board the District's Emergency Preparedness Plan has been submitted to the Texas Commission on Environmental Quality and the District is waiting for a response. Information only, no action required.

11. General Manager's Report including Water and Wastewater System Operations, and the Industrial Pretreatment Program;

District Engineer: Reviewed the General Manager's Report with the Board. Information only no action required.

12. Review and discuss Financial Statement for February 2024 and authorize any necessary action;

District Engineer: Reviewed the Financial Statement for February 2024 with the Board. Information only, no action required.

13. Approve District expenditures;

Secretary Walker made a motion to approve the District expenditures; Seconded by; Assistant Secretary Burks; Favor: 4 to 0.

14. District operations, including but not limited to; Administrative, Field Service, Wastewater and Surface Water Treatment facilities and authorize any necessary action;

District Engineer: Updated the Board on the following projects.

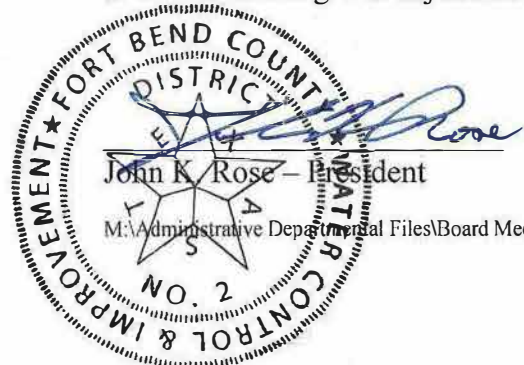
- Surface Water Treatment Plant is down due to chemical changes.
- Wastewater Treatment Plant No. 1 and No. 2 are in normal operation.
- Discussion on West Street and Carl Court

15. Future agenda items;

President Rose: Stated any future agenda items needed to contact himself, General Manager or Robbie Ginsel.

16. Adjourn.

Secretary Walker made a motion to adjourn; Seconded by; Vice President Court; Favor: 4 to 0. The meeting was adjourned at 7:08 p.m.




Linda Walker - Secretary

Call meeting to order	1
Pledge of Allegiance to the Flag of our Country and State	1
Audience comments	1
Approve Board meeting minutes of March 13, 2024	1
Consider exemptions from ad valorem property taxes, including adopt Resolution Concerning Exemption from Taxation	2
Review and Adopt Amended and Restated Drought Contingency Plan	2
Adopt Amended Rate Order	2
Review and Adopt Amended and Restated Water Conservation Plan	2
Review and discuss ongoing service proposal for SCADA System Expansion	2
Annual Review of Emergency Preparedness Plan	3
General Manager’s Report	3
Review and discuss Financial Statement for February 2024	3
Approve District expenditures	3
District operations	3
Future agenda items	3
Adjourn	3