

MINUTES
FORT BEND COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2

October 23, 2024

The Board of Directors (the "Board") of Fort Bend County Water Control and Improvement District No. 2 (the "District") met in regular session, open to the public, on the 23rd day of October 2024, at the District Office at 2331 South Main, Stafford, Texas 77477, a meeting place inside the boundaries of the District, and the roll was called of the members of the Board:

John Rose	President
Jody Court	Vice President
Linda Walker	Secretary
Harvey Koudelka	Assistant Secretary
Linda Burks	Assistant Secretary

and all were present thus constituting a quorum.

Also present were Jason Kirby, Owen Matherne, Ray Casal and Amanda Boyd, employees of the District; Drew Crow of Quiddity Engineering, LLC ("Quiddity"); Leslie Cook of RBC Capital Markets, Katie Carner and Carli Trojcak of Allen Boone Humphries Robinson LLP ("ABHR").

CALL MEETING TO ORDER

Director Rose called the meeting to order.

PLEDGE OF ALLEGIANCE

The Board and members present at the meeting cited the pledge of allegiance to the flag of our country and state.

PUBLIC COMMENTS

Director Rose offered any members of the public attending the meeting the opportunity to make public comment. There being no members of the public requesting to make a public comment, Director Rose moved to the next agenda item.

October 23, 2024
Meeting Minutes

MINUTES

The Board considered approving the minutes from the October 9, 2024 special meeting. Director Rose discussed the items in the October 9, 2024, minutes in regards to the public hearing and levying taxes in Item 6 on the agenda. After review and discussion, Director Rose moved to approve the minutes of the October 9, 2024, special meeting with the discussed changes to the minutes, a copy of which is attached. Director Court seconded the motion, and the motion carried unanimously.

.ENGINEERING MATTERS

Mr. Kirby presented and reviewed an engineer's report, a copy of which is attached.

SURFACE WATER TREATMENT PLANT EXPANSION TO 7.8 MGD PHASE II

Mr. Kirby updated the Board regarding construction of the Surface Water Treatment Plant Expansion to 7.8 MGD Phase II and reviewed and recommended approval of Pay Estimate No. 7 in the amount of \$ 1,946,061.32 payable to LEM Construction Company, Inc. for work completed. Following review and discussion, Director Rose moved to approve Pay Estimate No. 7. Seconded by Director Court, which carried unanimously.

Mr. Kirby also discussed Change Order No. 1 for the construction of the Surface Water Treatment Plant Expansion to 7.8 MGD Phase II. Mr. Kirby recommended approval of Change Order No. 1 in the amount of \$280,987.75, which reflects an increased supply cost. Following review and discussion, Director Rose moved to approve Change Order No. 1 to LEM Construction Company, Inc. as presented. Seconded by Director Court, which carried unanimously.

PIKE ROAD PAVING AND DRAINAGE

Mr. Kirby discussed with the Board of the City of Stafford's Pike Road expansion project. During construction, the City of Stafford noted that the final grade of the pavement is impacting the District's waterline in the right-of-way along Pike Road. The City of Stafford is requesting the District lower the grade of the waterline in order to complete the project. Mr. Kirby presented three (3) proposals for the cost to relocate and lower the grading for the waterline. After review and discussion, Director Rose moved to authorize staff to work with Cracon, Inc. to relocate the existing waterline on Pike Road for the proposed cost not to exceed \$ 28,000.00. Director Court seconded the motion. Directors Walker and Koudelka voted for the motion, with Director Burks voting against the motion. The motion carried.

13-ACRE STAFFORDSHIRE DEVELOPMENT

Mr. Kirby updated the Board regarding a utility availability request for a thirteen-acre multifamily development along Staffordshire Road, located in Missouri City. Following review and discussion, Director Court moved to approve a feasibility study with the proposed \$3,000.00 deposit from the Developer and confirmation of the project's scope. The motion was seconded by Director Burks, which passed unanimously.

MURPHY ROAD & GREENBRIAR ROAD CLEANING AND TELEVISIONING

Mr. Kirby discussed Change Order No. 1 for the Murphy Road and Greenbriar Road Cleaning and Televising Phase I project. Mr. Kirby recommended approval of Change Order No. 1 to Aims Company, Inc. in the amount of \$3,000. Following review and discussion, Director Rose moved to approve Change Order No. 1 as presented. Seconded by Director Court, which carried unanimously.

DEVELOPMENT PLATS, CONSENTS TO ENCROACH AGREEMENTS, EASEMENTS, FACILITIES AND ANNEXATIONS

There was no discussion on this agenda item.

FINANCIAL STATEMENT FOR SEPTEMBER 2024

Mr. Matherne presented the financial statement for the month of September 2024, a copy of which is attached. Director Rose discussed the District's revenues and use of the reserve funds for repairs and other maintenance. Ms. Cook discussed the District's financial state. After review and discussion, the Board took no action.

DISTRICT EXPENDITURES

Director Rose presented to the Board for review and approval the District's monthly expenditures, a copy of which is attached. Following review and discussion, Director Court moved to approve the presented expenditures and payment of bills. Director Koudelka seconded the motion, which passed unanimously.

QUARTERLY INVESTMENT REPORT

Mr. Matherne presented the Quarterly Investment Report, a copy of which is attached. Director Court moved to approve the Quarterly Investment Report, as presented. Director Walker seconded the motion, which passed unanimously.

DISTRICT OPERATIONS

Mr. Matherne updated the Board on proposals for replacing the District’s televising equipment. After review and discussion, the item was tabled. No action was taken by the Board.

Mr. Matherne updated the Board that the radios for District staff have been received and are in use. After discussion, no action was taken by the Board.

FUTURE AGENDA ITEMS

Director Rose requested adding the District’s Employee Personnel Policy to the Board Meeting’s agenda of November 13, 2024.

Director Court discussed the use of smart meters to detect water leaks and allow District operations to contact residents on leaks prior to receiving a bill with increased water usage. Mr. Matherne informed the Board that the District is in the process of updating to smart meters. Director Rose discussed the timeline for installation and use of the smart meters for the benefit of the residents. After further discussion, no action was taken by the Board.

Mr. Matherne discussed the evaluation for the General Manager position to be completed by the Board. After review and discussion, no action was taken.

The Board concurred to hold their next meeting on November 13, 2024, at 6:30 p.m.

There being no further business to discuss, the meeting was adjourned.



President, Board of Directors

(SEAL)



Secretary, Board of Directors

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