

**MINUTES OF SPECIAL MEETING
FORT BEND COUNTY W.C. & I.D. NO. 2
FORT BEND AND HARRIS COUNTIES, TEXAS**

March 13, 2024

The Board of Directors of Fort Bend County Water Control & Improvement District No. 2 of Fort Bend and Harris Counties, Texas, met in special session, open to the public, on the 13th day of March 2024, at 6:30 pm, at the District Office, 2331 South Main, Stafford, Texas, within the boundaries of the District, and the roll was called of the duly constituted members of the Board, to-wit:

John K. Rose	President
Jody Court	Vice President
Linda Walker	Secretary
Harvey Koudelka	Assistant Secretary
Linda Burks	Assistant Secretary

And all of said persons were present thus except Vice President Court, Secretary Walker, constituting a quorum.

Also, Mr. Rick Staigle with Fort Bend County, Ms. Kim Cannon and Ms. Heather Trachtenberg with Allen Boone Humphries Robinson, LLP, Mr. Drew Crow with Quiddity, Ms. Leslie Cook with RBC Capital Markets, Owen Matherne, Jason Kirby, Ray Casal and Robbie Ginsel.

1. Call meeting to order;

President Rose: Called the meeting to order at 6:30 pm.

2. Pledge of Allegiance to the Flag of our Country and State.

All: Cited the Pledge of Allegiance to the Flag of our Country and State.

3. Audience comments. Comments from the audience (for matters not on the agenda). This provides an opportunity to comment on non-agenda items in advance of the regular business of the Board of Directors. Comments shall be limited to three (3) minutes per person. By state law, comments by the President or Board members on any item not on the agenda shall be limited to;

- a. Statement of specific factual information given in response to any inquiry;
- b. A recitation of existing policy in response to any inquiry;
- c. A proposal to place the subject on the agenda for a future meeting;

President Rose: Stated no audience comments.

4. Approve Board meeting minutes of February 28, 2024;

President Rose made a motion to approve the Board meeting minutes of February 28, 2024; Seconded by Assistant Secretary Burks; Favor: 3 to 0.

5. Discuss request from Fort Bend County to amend the Fifth Street Water Supply Agreement to obtain additional connections and authorize any necessary action;

Mr. Rick Staigle with Fort Bend County: Addressed the Board and requested additional connections in the Fifth Street Water Supply Corporation area. As of now the original 1300 connections defined in the Agreement Amendment approved in January 2002 (extended in 2007, 2012, and 2021) have been utilized and additional connections cannot be approved until an amendment has been negotiated. Fort Bend County would like to receive the terms to amend the Agreement to provide the following options;

- 100 connections
- 500 connections
- 1000 connections

Fort Bend County understands that terminology has changed since 2002 and the additional connections will utilize current terms. Once the County has reviewed the requirements of W.C. & I.D. No. 2 a meeting will be requested to finalize negotiations for the options selected.

President Rose: Made a motion to authorize Quiddity to prepare a feasibility study for capacity and ABHR to review the overall the Fifth Street Water Supply Corporation Water Services Agreement and the cost associated with the feasibility study will be paid by Fort Bend County; Seconded by; Assistant Secretary Koudelka; Favor: 3 to 0.

6. Distribution of the East Fort Bend County Development Authority Annual Report and authorize any necessary action;

Heather Trachtanberg with ABHR: Reviewed the Fort Bend County Development Authority Annual Report with the Board. After discussion Heather with ABHR stated the discussion is information only, no action required.

7. Approve Sanitary Sewer Easement for the Dulles Development;

Kim Cannon with ABHR: Reviewed the Sanitary Sewer Easement for the Dulles Development and is in order for approval by the Board. **Assistant Secretary Burks made a motion to approve the Sanitary Sewer Easement for the Dulles Development; Seconded by; Assistant Secretary Koudelka; Favor: 3 to 0.**

8. Review and take any necessary action on the Murphy Road and Greenbriar Road Sanitary Sewer Rehabilitation – Phase I cleaning and Televising project;

District Engineer: Reviewed the proposal from Quiddity for the Murphy Road & Greenbriar Road Sanitary Sewer Rehabilitation – Phase I – Cleaning & Televising project. After discussion; **President Rose made a motion to approve the proposal and to begin the work for Murphy Road & Greenbriar Road Sanitary Sewer Rehabilitation – Phase I – Cleaning & Televising project; Seconded by; Assistant Secretary Koudelka; Favor: 3 to 0.**

9. Review and take any necessary action on the materials testing and engineering services for the Surface Water Treatment Plant expansion project;

District Engineer: Reviewed the proposal from GeoTest Engineering, Inc. for the James K. Williams Surface Water Treatment Plant Expansion to 7.8 MGD. After discussion; **President Rose made a motion to approve the proposal from GeoTest Engineering, Inc. for materials testing and engineering services for the James K. Williams Surface Water Treatment Plant Expansion to 7.8 MGD; Seconded by; Assistant Secretary Burks; Favor: 3 to 0.**

10. General Manager’s Report including Water and Wastewater System Operations, and the Industrial Pretreatment Program;

General Manager: Reviewed the General Manager’s Report with the Board. Information only no action required.

11. District operations, including but not limited to; Administrative, Field Service, Wastewater and Surface Water Treatment facilities and authorize any necessary action;

General Manager:

- Discussed Level 1 Assessment compliance at Wastewater Treatment Plant No. 1 has been completed per the Texas Commission on Environmental Quality
- The District now has new monitoring equipment to take H2S samples.

12. Real estate acquisition matters, including Purchase and Sale Agreement;

President Rose: Stated this item will be discussed in Executive Session:

13. Executive Session:

President Rose: Convened into Executive Session at 7:14 p.m.

14. Open Session:

President Rose: Convened into Open Session at 7:33 p.m. After opening the meeting; **Assistant Secretary Koudelka made a motion to approve the purchase sale agreement and to designate**

Director Rose to work with any language changes to the contract and to approve Phase I Berg Oliver proposal contingent upon execution of the purchase sale agreement; Seconded by; Assistant Secretary Burks; Favor: 3 to 0.

15. Future agenda items;

President Rose: Stated any future agenda items needed to contact himself, General Manager or Robbie Ginsel.

16. Adjourn.

Assistant Secretary Burks made a motion to adjourn; Seconded by; President Rose; Favor: 3 to 0. The meeting adjourned at 7:38 p.m.




John K. Rose – President


Linda Walker - Secretary

Call meeting to order	1
Pledge of Allegiance to the Flag of our Country and State	1
Audience comments	1
Approve Board meeting minutes of March 13, 2024	2
Discuss request from Fort Bend County to amend the Fifth Street Water Supply Agreement to obtain additional connections	2
Distribution of the East Fort Bend County Development Authority Annual Report	2
Approve Sanitary Sewer Easement for the Dulles Development	2
Review and take any necessary action on the Murphy Road and Greenbriar Road Sanitary Sewer Rehabilitation – Phase I Cleaning and Televising project	3
Review and take any necessary action on the materials testing and engineering services for the Surface Water Treatment Plant expansion project	3
General Manager’s Report including Water and Wastewater System Operations, and the Industrial Pretreatment Program	3
District operations, including but not limited to; Administrative, Field Service, Wastewater and Surface Water Treatment facilities	3
Real estate acquisition matter including Purchase and Sale Agreements	3
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