

**MINUTES OF SPECIAL MEETING
FORT BEND COUNTY W.C. & I.D. NO. 2
FORT BEND AND HARRIS COUNTIES, TEXAS**

May 8, 2024

The Board of Directors of Fort Bend County Water Control & Improvement District No. 2 of Fort Bend and Harris Counties, Texas, met in special session, open to the public, on the 8th day of May 2024, at 6:30 pm, at the District Office, 2331 South Main, Stafford, Texas, within the boundaries of the District, and the roll was called of the duly constituted members of the Board, to-wit:

John K. Rose	President
Jody Court	Vice President
Linda Walker	Secretary
Harvey Koudelka	Assistant Secretary
Linda Burks	Assistant Secretary

And all of the said persons were present except Vice President Court and Assistant Secretary Koudelka, constituting a quorum.

Also present were Mr. Harry Thompson, Ms. Kim Cannon and Ms. Carli Trojcak with Allen Boone Humphries Robinson, LLP, Mr. Drew Crow with Quiddity, Ms. Leslie Cook with RBC Capital Markets, Owen Matheren, Jason Kirby, Ray Casal, Mark Woodward, Amanda Boyd, and Robbie Ginsel.

1. Call meeting to order;

President Rose: Called the meeting to order at 6:30 pm.

2. Pledge of Allegiance to the Flag of our Country and State.

All: Cited the Pledge of Allegiance to the Flag of our Country and State.

3. Audience comments. Comments from the audience (for matters not on the agenda). This provides an opportunity to comment on non-agenda items in advance of the regular business of the Board of Directors. Comments shall be limited to three (3) minutes per person. By state law, comments by the President or Board members on any item not on the agenda shall be limited to;

- a. Statement of specific factual information given in response to any inquiry;
- b. A recitation of existing policy in response to any inquiry;
- c. A proposal to place the subject on the agenda for a future meeting;

President Rose: Stated no audience comments.

4. Approve Board meeting minutes of April 24, 2024;

Secretary Walker made a motion to approve the Board meeting minutes of April 24, 2024; Seconded by; Assistant Secretary Burks; Favor: 3 to 0.

3. 2024 Directors Election, including:

- a. Statement of specific factual information given in response to any inquiry;
- b. Approve Director’s Sworn Statements and Oaths of Office
- c. Reorganize the Board and elect officers.
- d. Authorize filing of District Registration Form with Texas Commission on Environmental Quality

President Rose: Stated this item will be tabled and placed on the agenda for May 22, 2024.

6. Travel Reimbursement Guidelines and Director Expenses for the Association of Water Board Directors summer conference;

Mr. Harry Thompson with ABHR: Reviewed the travel reimbursement guideline and director expenses for the Association of Water Board Directors summer conference. Information only no action required.

7. Approve Consumer Confidence Report and authorize operator to mail Consumer Confidence Report and file certificate of mailing with the Texas Commission on environmental Quality;

General Manager: Reviewed and discussed the Consumer Confidence Report with the Board. **President Rose:** Requested the wording of the agenda item be changed from “operator to mail” to “staff.” After discussion; **President Rose made a motion to approve the Consumer Confidence Report and authorize operator to mail Consumer Confidence Report and file certificate of mailing with the Texas Commission on Environmental Quality; Seconded by; Secretary Walker; Favor: 3 to 0. Secretary Walker:** Suggested for next year the Board of Directors photos be placed in the Consumer Confidence Report.

8. Resolution in Support of the Application of Tur-con, Inc. for a Municipal Setting Designation at 810 Industrial Boulevard, Sugar Land, Texas and authorize any necessary action;

Ms. Katie Carner with ABHR: Reviewed and discussed the Resolution in Support of the Application of Tur-con, Inc. for a Municipal Setting Designation at 810 Industrial Boulevard, Sugar Land, Texas with the Board. After discussion; **President Rose made a motion to approve the Resolution in Support of the Application of Tur-con, Inc. for a Municipal Setting Designation at 810 Industrial Boulevard, Sugar Land, Texas; Seconded by; Assistant Secretary Burks; Favor: 3 to 0.**

9. Discuss Staffordshire Road Water Line Extension and authorize any necessary action;

District Engineer: Discussed and reviewed the power point presentation regarding the Staffordshire Road Water Line Extension with the Board to include the following:

- a. Staffordshire Road south of Scanlin Road is served by a single 12-inch waterline.
- b. Liberty Ridge Subdivision, numerous other developments, and Edgar Glover JR Elementary School
- c. This line has been susceptible to numerous breaks due to age, construction material and drought conditions.

District Engineer: Request the Board to authorize solicitation of bids for the Staffordshire Road Waterline Extension projects in the Fort Bend Independent. After discussion; Secretary Walker made a motion to

authorize solicitation of bids for the Staffordshire Road Waterline Extension projects in the Fort Bend Independent; Seconded by; Assistant Secretary Burks; Favor: 3 to 0.

10. Review and approve write-offs of customer accounts;

General Manager: Review the write-offs of customer accounts with the Board. After discussion, Secretary Walker made a motion to approve write-offs of customer accounts; Seconded by; Assistant Secretary Burks; Favor: 3 to 0.

11. General Manager's Report including Water and Wastewater System Operations, and the Industrial Pretreatment Program;

General Manager: Reviewed the General Manager's Report with the Board. Information only no action required.

12. District operations, including but not limited to; Administrative, Field Service, Wastewater and Surface Water Treatment facilities and authorize any necessary action;

General Manager: Discussed the following items:

- a. Stafford Run Water Plant: a test will be conducted on May 9; should be fully operational within a week.
- b. Surface Water Treatment Plant: the 24" line shifted during construction shutting down the plant; the line was repaired, and the plant is back online.
- c. Groundwater Plant No. 6; a control card failed; the card has been ordered and currently the staff is monitoring system pressure and operating the plant manually.
- d. Sugar Creek Subdivision: a directional flush has been planned; and a possible burn to control chloramine levels.

13. Future agenda items;

President Rose: Stated any future agenda items needed to contact himself, General Manager or Robbie Ginsel.

14. Adjourn.

Secretary Walker made a motion to adjourn; Seconded by; Assistant Secretary Burks; Favor: 3 to 0.
The meeting adjourned at 7:02 p.m.



John K. Rose – President

Linda Walker - Secretary

Call meeting to order	1
Pledge of Allegiance to the Flag of our Country and State	1
Audience comments	1
Approved Board meeting minutes of April 24, 2024	1
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Travel Reimbursement Guidelines and Director Expenses for the Association of Water Board Directors summer conference	2
Approve Consumer Confidence Report and authorize operator to mail Consumer Confidence Report and file certificate of mailing with the Texas Commission on Environmental Quality	2
Resolution in Support of the Application of Tur-Con, Inc. for a Municipal Setting Designation at 810 Industrial Boulevard, Sugar Land, Texas	2
Discuss Staffordshire Road Water Line Extension	2-3
Review and approve write-offs of customer accounts	3
General Manager’s Report	3
District operations	3
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Adjourn	3