

MINUTES  
FORT BEND COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2

June 26, 2024

The Board of Directors (the "Board") of Fort Bend County Water Control and Improvement District No. 2 (the "District") met in regular session, open to the public, on the 26<sup>th</sup> day of June, 2024, at the District Office at 2331 South Main, Stafford, Texas 77477, a meeting place inside the boundaries of the District, and the roll was called of the members of the Board:

John Rose	President
Jody Court	Vice President
Linda Walker	Secretary
Harvey Koudelka	Assistant Secretary
Linda Burks	Assistant Secretary

and all were present except Director Court and Director Burks, thus constituting a quorum.

Also present were Jason Kirby, Owen Matherne, Ray Casal and Amanda Boyd, employees of the District; Drew Crow of Quiddity Engineering, LLC; and Harry Thompson and Carli Trojcek of Allen Boone Humphries Robinson LLP ("ABHR").

CALL MEETING TO ORDER

Director Rose called the meeting to order.

PLEDGE OF ALLEGIANCE

The Board and members present at the meeting cited the pledge of allegiance to the flag of our country and state.

PUBLIC COMMENTS

Director Rose offered any members of the public attending the meeting the opportunity to make public comment. There being no members of the public requesting to make a public comment, Director Rose moved to the next agenda item.

MINUTES

The Board considered approving the minutes from June 12, 2024, special meeting. After review and discussion, Director Koudelka moved to approve the minutes of the June 12, 2024, special meeting, as presented. Director Walker seconded the motion, which passed by unanimous vote.

ASSOCIATION OF WATER BOARD DIRECTORS (“AWBD”) SUMMER CONFERENCE, REIMBURSEMENT OF ELIGIBLE EXPENSES, AND ATTENDANCE AT WINTER CONFERENCE

The Board discussed the AWBD summer conference and considered authorizing attendance at the winter conference. After discussion, Director Rose moved to approve reimbursement of all eligible expenses for Directors who attended the summer conference, which the District's bookkeeper confirmed are in compliance with the District's Travel Reimbursement Guidelines, and to authorize attendance of any interested Directors at the winter conference. Director Koudelka seconded the motion, which carried unanimously.

ADOPT RESOLUTION REGARDING DEVELOPMENT STATUS FOR 2023 TAX YEAR

Mr. Thompson discussed the “truth-in-taxation” property tax calculations and tax levy process for water districts and stated that Chapter 49 of the Texas Water Code establishes three main categories for water districts, based on a district’s development status and/or tax rate. He reviewed the definitions for each of the three categories and said the Board must annually determine the District’s category for that tax year and follow the associated notice and levy provisions in the Texas Water Code. Discussion ensued regarding the District’s development status. After fully considering relevant data, information, and statutory definitions, the Board determined that the District is a Low Tax District for the 2024 tax year. The Board took no action.

REVIEW AND DISCUSS THE GULF COAST WATER AUTHORITY APPLICATION

Mr. Kirby and Mr. Thompson presented and reviewed the Gulf Coast Water Authority Application for Crossing Agreement (the “GCWA Application”) to install an 8-inch steel waterline. Following review and discussion, Director Rose moved to approve GCWA Application, and direct that the GCWA Application be filed appropriately and retained in the District’s official records. Director Walker seconded the motion, which passed by unanimous vote.

ENGINEERING MATTERS

Mr. Kirby presented and reviewed an engineer’s report, a copy of which is attached.

SURFACE WATER TREATMENT PLANT EXPANSION TO 7.8 MGD PHASES II:

Mr. Kirby updated the Board regarding construction of the Surface Water Treatment Plant Expansion to 7.8 MGD Phases II and reviewed and recommended approval of Pay Estimate No. 03 in the amount of \$ 2,517,534.85, payable to LEM Construction Company, Inc. for work from May 1, 2024 to May 31, 2024. Following review and discussion, Director Rose moved, based on Mr. Kirby’s

recommendation, to approve Progress Payment Request No. 3 in the amount of \$2,517,534.85. Seconded by Director Koudelka, which carried unanimously.

### TEXAS INSTRUMENTS MULTIFAMILY PHASE III

Mr. Kirby updated the Board regarding the Texas Instruments Multi-family Phase III sanitary sewer extension utility construction conveyance agreement (UCCA). Following review and discussion, Director Rose made a motion to approve the acceptance of work for operation per the terms of the UCCA and commence the one-year warranty period. Director Walker seconded the motion, which passed by unanimous vote.

### PIKE ROAD 12-INCH WATERLINE EXTENSION

Mr. Kirby updated the Board regarding the 12-inch water line extension along Pike Road's utility construction conveyance agreement (UCCA). Following review and discussion, Director Rose made a motion to approve the acceptance of work for operation per the terms of the UCCA and commence the one-year warranty period. Director Koudelka seconded the motion, which passed by unanimous vote.

### MURPHY ROAD & GREENBRIAR ROAD SANITARY SEWER REHAB PHASE I

Mr. Kirby updated the Board regarding the rehabilitation of the trunk sewer line, which includes cleaning and televising inspection of the line. Following review and discussion, Director Rose made a motion to authorize publication for the submission of bids for the cleaning and televising for the Murphy Road and Greenbriar Road Sanitary Sewer Rehab Phase I. Director Koudelka seconded the motion, which passed by unanimous vote.

### DEVELOPMENT AND IMPROVEMENT PROJECTS

Mr. Kirby updated the Board regarding District development repairs and on-going improvement projects.

### DEVELOPMENT PLATS, CONSENTS TO ENCROACH AGREEMENTS, EASEMENTS, FACILITIES AND ANNEXATIONS

There was no discussion on this agenda item.

REVIEW AND DISCUSS THE FINANCIAL STATEMENT FOR MAY 2024

Mr. Matherne reviewed the financial statement for the month of May 2024, a copy of which is attached. The Board took no action.

DISTRICT EXPENDITURES

Mr. Matherne presented to the Board for review and approval the District's monthly expenditures, a copy of which is attached. Following review and discussion, Director Koudelka moved to approve the presented expenditures and payment of bills. Director Walker seconded the motion, which passed unanimously.

DISTRICT OPERATIONS

Mr. Matherne discussed operations within the District. The Board took no action.

FUTURE AGENDA ITEMS

The Board concurred to hold their next meeting on July 10, 2024, at 6:30 p.m.

There being no further business to discuss, the meeting was adjourned.

  
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President, Board of Directors

(SEAL)

  
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Secretary, Board of Directors

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