

MINUTES
FORT BEND COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2

January 8, 2025

The Board of Directors (the "Board") of Fort Bend County Water Control and Improvement District No. 2 (the "District") met in regular session, open to the public, on the 8^h day of January 2025, at the District Office at 2331 South Main, Stafford, Texas 77477, a meeting place inside the boundaries of the District, and the roll was called of the members of the Board:

John Rose	President
Jody Court	Vice President
Vacant	Secretary
Harvey Koudelka	Assistant Secretary
Linda Burks	Assistant Secretary

and all were present thus constituting a quorum.

Also present were Owen Matherne, Ray Casal, Chris Steves, Veronica Padilla-Estrada, Nick Gwin, Mark Woodward and Amanda Boyd, employees of the District; Drew Crow of Quiddity Engineering, LLC ("Quiddity"); Leslie Cook of RBC Capital Markets; and Katie Carner and Carli Trojcek of Allen Boone Humphries Robinson LLP ("ABHR").

CALL MEETING TO ORDER

Director Rose called the meeting to order.

PLEDGE OF ALLEGIANCE

The Board and members present at the meeting cited the pledge of allegiance to the flag of our country and state.

PUBLIC COMMENTS

Director Rose offered any members of the public attending the meeting the opportunity to make public comment. There being no members of the public requesting to make a public comment, Director Rose moved to the next agenda item.

MINUTES

The Board considered approving the minutes from the December 11, 2024, regular meeting. After review and discussion, Director Court moved to approve the minutes of the December 11, 2024, regular meeting, a copy of which is attached. Director Koudelka seconded the motion, and the motion carried unanimously.

January 8, 2025
Meeting Minutes

RE-ORGANIZE THE BOARD OF DIRECTORS AND AUTHORIZE EXECUTION OF DISTRICT REGISTRATION FORM

The Board then considered reorganizing the Board. After discussion, the Board concurred to reorganize the Board as follows:

John Rose - President
Jody Court - Vice President
Harvey Koudelka - Secretary
Linda Burks - Assistant Secretary

Ms. Carner stated the District Registration Form must be filed with the Texas Commission on Environmental Quality ("TCEQ") to show the new slate of officers. After discussion, Director Rose made a motion to authorize ABHR to file the District Registration Form with the TCEQ. Director Court seconded the motion, which carried unanimously.

ANNUAL REPORT REGARDING POST-ISSUANCE COMPLIANCE POLICY

Ms. Carner reported on the District's compliance activities during the prior calendar year related to bond financings. Ms. Carner stated that no corrective action is required at this time.

ADOPTION OF COVERED APPLICATIONS POLICY

Ms. Carner discussed legislation enacted by the Texas Legislature that requires all governmental entities to adopt a policy prohibiting the use of certain social media applications and services on government-owned or leased devices. She stated that a model policy was developed by the Texas Departments of Public Safety and Information Resources for use by governmental entities. Ms. Carner reviewed the proposed Covered Applications Policy with the Board.

After review and discussion, Director Court moved to adopt a Resolution Adopting Covered Applications Policy and direct that the Resolution be filed appropriately and retained in the District's official records. Director Koudelka seconded the motion, which passed unanimously.

BILLING AND SMART METERS

Mr. Matherne discussed the District's current billing policy and the use of smart meters for water usage. Ms. Carner discussed the service agreements required by software companies. After review and discussion, Director Rose made a motion to make no changes to the District's current billing process. Director Court seconded the motion, which passed unanimously.

WATER SMART PROGRAM

Mr. Matherne discussed this past year's Water Smart Program. Ms. Carner discussed requirements for the program. After review and discussion, no action was taken.

DISTRICT'S COLLECTION FACILITIES OPERATIONS

Mr. Steves presented information regarding the District's collection facilities operations. No action was taken by the Board.

GENERAL MANAGER'S REPORT

Mr. Matherne presented the General Manager's Report for December 2024, a copy of which is attached. After review and discussion by the Board, no action was taken.

DISTRICT OPERATIONS

Mr. Matherne discussed District staffing. Director Rose inquired about recruiting. Director Koudelka inquired about winterizing facilities. Director Rose requested further information regarding the property development at Frances Street. After discussion, no action was taken on this agenda item.

FUTURE AGENDA ITEMS

Director Rose requested a future agenda item for the development of an internship program.


The Board concurred to hold their next meeting on January 22, 2025, at 6:30 p.m.

There being no further business to discuss, the meeting was adjourned.





President, Board of Directors



Secretary, Board of Directors

LIST OF ATTACHMENTS TO MINUTES

	Minutes
	<u>Page</u>
Meeting minutes.....	1
Operation report.....	4