

MINUTES  
FORT BEND COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2

May 28, 2025

The Board of Directors (the "Board") of Fort Bend County Water Control and Improvement District No. 2 (the "District") met in regular session, open to the public, on the 28<sup>th</sup> day of May 2025, at the District Office at 2331 South Main, Stafford, Texas 77477, a meeting place inside the boundaries of the District, and the roll was called of the members of the Board:

John Rose	President
Jody Court	Vice President
Harvey Koudelka	Secretary
Linda Burks	Assistant Secretary
Vacant	Assistant Secretary

Also present were Owen Matherne, Jason Kirby, Sandra Castro, and Amanda Boyd, employees of the District; Drew Crow of Quiddity Engineering, LLC ("Quiddity"); Leslie Cook of RBC Capital Markets; and Katie Carner and Carli Trojcak of Allen Boone Humphries Robinson LLP ("ABHR").

CALL MEETING TO ORDER

Director Rose called the meeting to order.

PLEDGE OF ALLEGIANCE

The Board and members present at the meeting cited the pledge of allegiance to the flag of our country and state.

PUBLIC COMMENTS

Director Rose offered any members of the public attending the meeting the opportunity to make public comment. There being no members of the public requesting to make a public comment, Director Rose moved to the next agenda item.

MINUTES

The Board considered approving the minutes from the May 14, 2025, special meeting. After review and discussion, Director Koudelka moved to approve the minutes of the May 14, 2025, special meeting with the addition of Ms. Cook's name to the attendees. Director Rose seconded the motion. The motion carried unanimously, with Director Court abstaining as he was not present.

## SURPLUS PROPERTY

Mr. Matherne presented photos of surplus equipment and property that is owned by the District. He stated the goal is for the District to sell the unneeded items. Discussion ensued regarding posting the items on the District's bulletin board and website for auction. Following review and discussion, Director Rose made a motion to declare the property as surplus and to proceed with the sale of items. Director Burks seconded the motion carried unanimously, with Director Court abstaining as he was not present.

## PROFESSIONAL SERVICES AGREEMENT WITH QUIDDITY

Mr. Kirby and Mr. Crow presented the Professional Services Agreement between the District and Quiddity (the "Agreement"). He stated the Agreement was reviewed by staff and ABHR and is ready for review and approval by the Board. Director Burks inquired about services provided by Quiddity rather than the District Engineer. Director Koudelka asked about the fee schedule and the date when the Agreement was last updated. Mr. Crow discussed the services, fee schedule and explained that the Agreement was last updated in 2001. Ms. Carner explained the Indemnification Clause and further discussed Section VX Termination Clause. After review and discussion, Director Rose made a motion to approve the Agreement, subject to the date being added to Exhibit "C" and Exhibit "D", and direct that the Agreement be filed appropriately and retained in the District's official records. Director Koudelka seconded the motion. The motion carried unanimously.

## ENGINEERING MATTERS

Mr. Kirby presented and reviewed the engineer's report, a copy of which is attached.

## SURFACE WATER TREATMENT PLANT EXPANSION TO 7.8 MGD PHASE II

Mr. Kirby updated the Board regarding construction of the Surface Water Treatment Plant Expansion to 7.8 MGD Phase II and reviewed and recommended approval of Pay Estimate No. 14 in the amount of \$ 2,020,991.71 payable to LEM Construction Company, Inc. ("LEM") for work completed. Following review and discussion, Director Rose moved to approve Pay Estimate No. 14, as presented. Director Koudelka seconded the motion, which carried unanimously.

Mr. Kirby presented Change Order No. 2 for the Surface Water Treatment Plant Expansion to 7.8 MGD Phase II for the installation of a mini power center at the lower lift station for \$18,005.11. Following review and discussion, Director Rose moved to approve Change Order No. 2, as presented. Director Court seconded the motion, which carried unanimously.

## MW INDUSTRIAL MURPHY ROAD WATERLINE EXTENSION

Mr. Kirby updated the Board regarding construction of the MW Industrial Murphy Road Waterline Extension and reviewed and recommended approval of Pay Estimate No. 1 in the amount of \$ 72,584.10 payable to Android Construction Services, LLC for work completed. Following review and discussion, Director Rose moved to approve Pay Estimate No. 1, as presented. Director Koudelka seconded the motion, which carried unanimously.

## MISCELLANEOUS DEVELOPMENT REPAIR AND IMPROVEMENT PROJECTS

There was no discussion on this agenda item.

## DEVELOPMENT PLATS, CONSENTS TO ENCROACH AGREEMENTS, EASEMENTS, FACILITIES AND ANNEXATIONS

There was no discussion on this agenda item.

## FINANCIAL STATEMENT FOR APRIL 2025

Mr. Matherne presented the financial statement for the month of April 2025, a copy of which is attached. After review and discussion, the Board took no action.

## DISTRICT EXPENDITURES

Mr. Matherne discussed approving District's expenditures, a copy of which is attached. Following review and discussion, Director Court moved to approve the presented expenditures and payment of bills. Director Koudelka seconded the motion, which passed unanimously.

## DISTRICT OPERATIONS

Mr. Matherne updated the Board regarding a force main repair on the 5<sup>th</sup> Street Water Supply.

Director Burks inquired about the District's newsletter and requested pictures of the Surface Water Treatment Plant Expansion be added to the next newsletter.

Director Burks requested information about how the District is preventing financial fraud. Mr. Matherne discussed her concern and informed the Board that Mr. Lee from Cash Account Trust will be present at the next Board meeting to further explain the security steps that are being taken. Ms. Carner discussed the issue and provided additional options that can be taken.

Director Burks inquired about the Summer Associate position. Director Rose inquired about classes with Stafford Municipal School District and the Class D operator license program.

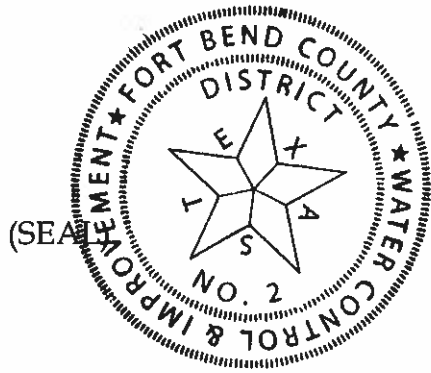
Director Rose discussed the District's participation in the 2024-2025 Water Smart program.

Mr. Matherne informed the Board regarding changes to the District's insurance broker. No action was taken.

FUTURE AGENDA ITEMS

Mr. Matherne stated that he will not be present for the meeting on June 12, 2025. The Board concurred to hold their next meeting on June 12, 2025, at 6:30 p.m.

There being no further business to discuss, the meeting was adjourned.



  
\_\_\_\_\_  
President, Board of Directors

  
\_\_\_\_\_  
Secretary, Board of Directors

LIST OF ATTACHMENTS TO MINUTES

	Minutes
	<u>Page</u>
Engineer's report.....	2
Financial report .....	3
District expenditures .....	3