

**MINUTES OF REGULAR MEETING
FORT BEND COUNTY W.C. & I.D. NO. 2
FORT BEND AND HARRIS COUNTIES, TEXAS**

April 26, 2023

The Board of Directors of Fort Bend County Water Control & Improvement District No. 2 of Fort Bend and Harris Counties, Texas, met in regular session, open to the public, on the 26th day of April 2023 at 6:30 p.m., at the District Office, 2331 South main, Stafford, Texas within the boundaries of the District, and the roll was called of the duly constituted members of the board, to-wit;

John Rose	President
Jody Court	Vice President
Linda Walker	Secretary
Harvey Koudelka	Assistant Secretary
Linda Burks	Assistant Secretary

And all of said persons were present, Assistant Secretary Burks was absent thus constituting a quorum.

Also, attending business owner at 4133 South Main, Mr. Harry Thompson and Ms. Kim Cannon with Allen, Boone, Humphries, Robinson, LLP, (ABHR), Mr. Drew Crow with Quiddity, Mr. Loren Morales with RBC Capital Markets, District staff, Ray Casal, Robbie Ginsel, Jason Kirby, Mark Woodward, Veronica Padilla, Esmeralda Garza, Diana Young, Phillip Medina, Nick Gwin, and Owen Matherne.

President Rose called the meeting to order at 6:30 pm.

1. Call meeting to order;

President Rose: Called the meeting to order.

2. Pledge of Allegiance to the Flag of our Country and State;

All: Recited the pledge of allegiance to the Flag of our Country and State.

3. Audience comments;

President Rose: Stated no audience comments.

4. Approve Board meeting minutes of April 12, 2023;

Assistant Secretary Koudelka made a motion to approve the April 12, 2023, Board meeting minutes with corrections discussed; Seconded by; Secretary Walker; Favor: 3 to 0. Vice President Court abstained due to not being present at the April 12, 2023, meeting.

5. Travel Reimbursement Guidelines and Director Expenses for the Association of Water Board Directors summer conference;

Mr. Harry Thompson with ABHR: Reviewed the travel reimbursement guidelines with the Board for the AWBD Summer Conference, June 22 -24, 2023 in Corpus Christi. Information only no action needed.

6. Review Critical Load Spreadsheet for District's facilities and authorize filing;

General Manager: Reviewed the Critical Load Spreadsheet for District's facilities with the Board, all information is correct. **Vice President Court made a motion to approve the Critical Load Spreadsheet and authorize filing of same; Seconded by; Assistant Secretary Koudelka; Favor: 3 to 0.**

7. Engineer's Report

a. **Brand Lane Water Plant Generator Replacement;**

District Engineer: Stated the generator has been fabricated and is ready to ship. The onsite installation is projected to be completed by the end of May.

b. **Miscellaneous development repair and improvement projects;**

District Engineer: Stated no action needed.

c. **General Engineering, development plats, consent to encroach agreements, easements, facilities, annexations, and development issues.**

District Engineer: Stated no action.

8. Discuss Lead and Copper Revised Rules and authorize any necessary action;

District Engineer: Discussed the power point presentation with the Board regarding Lead and Copper Revised Rules. In 1991 the Lead and Copper Rule (LCR) regulated treatment techniques to reduce exposure and issues a requirement of corrosion control. In the year 2000 minor revisions of increased sampling, education and lead service line replacement requirements were implemented for the Lead and Copper Rules. In addition, another revision includes the Service Line Inventory and Replacement Plan which requires replacement for service lines possibly containing lead. **Staff employee Veronica Padilla:** Stated the District will need to commence creating and submitting a Service Line Inventory and Replacement Plan, mandatory testing of school and child-care facilities, enhance educational materials to community, which will help decrease lead and copper action level thresholds. Staff has begun lead and copper testing and as of today the District records show no known presence of lead in system-owned service lines from the tap to the meter. Staff will continue to conduct regular lead and copper testing and corrosion control. To begin the process of meeting the deadline dates for the revised rules the District will identify areas at high risk for containing lead in lines built before 1988, coordinate with Field Service personnel to identify unknown line material which will include ten (10) – fifteen (15) identification efforts per week; estimated completion by December 2023. Staff will contact schools and child-care facilities built before 2014 to offer testing. Staff will publish Lead and Copper

information in the District newsletter. The timeline for unknown line material by December 2023; creation and submittal of Service Line Inventory and Line Replacement Plan by October 16, 2024, approximately 3,000 connections completed; contact a total of fourteen (14) schools and forty (40) childcare facilities by October 2029; 20% testing rate for five (5) years following Service line inventory compliance date. **District Engineer:** Stated information only no action required at this time.

9. Review and discuss Financial Statement for March 2023 and authorize any necessary action;

General Manager: Reviewed the financial statement for March 2023 with the Board, information only no action required.

10. Review the Quarterly Investment Report and authorize any necessary action;

General Manager: Reviewed the Quarterly Investment Report with the Board. After discussion; **Vice President Court made a motion to approve the Quarterly Investment Report as presented; Seconded by; President Rose; Favor 4 to 0.**

11. Approve District expenditures;

Vice President Court made a motion to approve the District expenditures; Seconded by; Secretary Walker; Favor: 4 to 0.

12. Discuss termination of service per violation of the District Rate Order and authorize any necessary action;

General Manager: Discussed termination of service to 4133 South Main and considering imposing fines of up to \$5,000 per day for violations. This location requires a 750-gallon grease trap. The District inspects all grease traps within the District's boundary. On March 30, 2023, it was noted that the existing grease trap has not been replaced and is still in non-compliance with the District's Construction Standards. The business owner requests a sixty-day (60) grace period to install the grease trap. After discussion; **Vice President Court made a motion to grant the sixty-day (60) grace period to install the grease trap, and for business owner to contact the Mark Woodward at the District every two weeks for updates as to the progress and staff will inform the Board; Seconded by; Secretary Walker; Favor: 4 to 0.**

13. District operations, including but not limited to; Administrative, Field Service, Wastewater, Groundwater and Surface Water Treatment Plants, Rate Order; general operational tasks and authorize any necessary action;

General Manager: Discussed the purchase and storage of additional motors, electronic equipment, etc. with the Board. Staff requested three quotes for a new motor for the Lebon Water Plant and only received quotes for a 600-horsepower motor from North Side Electric Motors for \$67,000.00 and one from Alsay Inc. for \$93,416.40. The motor will be stored in an electrical shop in Houston for \$95.00 per month for the storage and maintenance of the motor. **General Manager:** Informed the Board staff received a quote from CFG Industries LLC to conduct a manhole rehab for nine (9) of the manholes in the District. The quote is in the amount of \$74,500.00 to complete all nine manholes. After discussion of both items; **President Rose made a motion to authorize staff to purchase the 600-horsepower motor for the Lebon Water Plant from North Electric Motor for \$67,000.00 and continue to get quotes for the 500-horsepower, and for the monthly fee to store the motor. This motion also**

includes authorizing CFG Industries LLC to begin the manhole rehabilitation as presented;
Seconded by; Vice President Court; Favor: 4 to 0.

General Manager: Thanked the Board for their support of the staff and the success of the District's picnic.

14. Future agenda items;

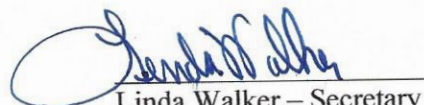
President Rose: Stated for future agenda items contact the General Manager or Robbie Ginsel.

15. Adjourn;

Vice President Court made a motion to adjourn; **Seconded by; Assistant Secretary Koudelka;**
Favor: 4 to 0.




John K. Rose – President


Linda Walker – Secretary

Attachments

Call meeting to order	1
Pledge of Allegiance to the Flag of our Country and State	1
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Approve Board meeting minutes of April 12, 2023	1
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