

**MINUTES OF SPECIAL MEETING
FORT BEND COUNTY W.C. & I.D. NO. 2
FORT BEND AND HARRIS COUNTIES, TEXAS**

February 8, 2023

The Board of Directors of Fort Bend County Water Control & Improvement District No. 2 of Fort Bend and Harris Counties, Texas, met in special session, open to the public, on the 8th day of February 2023 at 6:30 p.m., at the District Office, 2331 South main, Stafford, Texas within the boundaries of the District, and the roll was called of the duly constituted members of the board, to-wit;

John Rose	President
Jody Court	Vice President
Linda Walker	Secretary
Harvey Koudelka	Assistant Secretary
Linda Burks	Assistant Secretary

And all of said persons were present, Secretary Walker was absent thus constituting a quorum.

Also, attending Mr. Harry Thompson and Ms. Kim Cannon with the law firm of Allen, Boone, Humphries and Robinson, LLP, Mr. Drew Crow the Quiddity, Mr. Loren Morales with RBC Capital Markets, Mr. Greg McGrath with McGrath & Co., PLLC District staff, Nick Gwin, Robbie Ginsel, Jason Kirby, and Owen Matherne.

President Rose called the meeting to order at 6:30 pm.

1. Call meeting to order;

President Rose: Called the meeting to order.

2. Pledge of Allegiance to the Flag of our Country and State;

All: Recited the pledge of allegiance to the Flag of our Country and State.

3. Audience comments;

President Rose: Stated no audience comments.

4. Approve Board meeting minutes of January 25, 2023;

Vice President Court made a motion to approve the Board meeting minutes of January 25, 2023; Seconded by; Secretary Koudelka; Favor: 4 to 0.

5. Approve audit for fiscal year end September 30, 2022;

Mr. Greg McGrath with McGrath & Co., PLLC: Reviewed the audit for fiscal year end September 30, 2022, with the Board. There were no issues with the audit. After review, **Vice President Court made a motion to approve the audit for fiscal year end September 30, 2022 as presented; Seconded by; President Rose; Favor: 4 to 0.**

6. General Manager's Report including Water and Wastewater System Operations, and the Industrial Pretreatment Program;

President Rose: Requested the video from Quiddity be played for the Board and audience. This video pertained to the construction of Wastewater Treatment Plant No. 2.

General Manager: Reviewed the General Manager's Report with the Board, information only no action required.

- TCEQ 5-year Pre-Treatment audit will be February 13- 17, 2023

7. District operations, including but not limited to; Administrative, Field Service, Wastewater and Surface Water Treatment facilities and authorize any necessary action;

General Manager: Reported the following.

- WWTP No. 2 – updating and repairing walkways and grating.
- A new system is in place for on-call weekends, one crew member from the Field Service Department will be working at the Wastewater Treatment Plants so no one person will be working alone; communication is key.
- General Manager and District Engineer attended a safety walk through at Wastewater Treatment Plant on January 30

8. Consider authorization for micro membrane filter replacement for the Surface Water Treatment Plant;

General Manager: Reviewed the PALL Agreement for the micro membrane filter replacement for the Surface Water Treatment Plant with the Board. The funding for this project of \$218,332.60 will be out of the District's operating reserve. **Mr. Harry Thompson with ABHR:** Stated since PALL Corporation is the sole source of any membrane filters no public bids required. **Vice President Court made a motion to authorize staff to proceed with the micro membrane filter replacement for the Surface Water Treatment Plant; Seconded by; Assistant Secretary Koudelka; Favor: 4 to 0.**

9. Update on District Seal and authorize any necessary action;

General Manager: Reviewed the quotes for the District Seal with the Board. After discussion, **President Rose made a motion to approve the quote from Scanlin Sign Service, Inc. for the 32" diameter cast bronze seal for \$5,365.00; Seconded by; Assistant Secretary Burks; Favor: 4 to 0.**

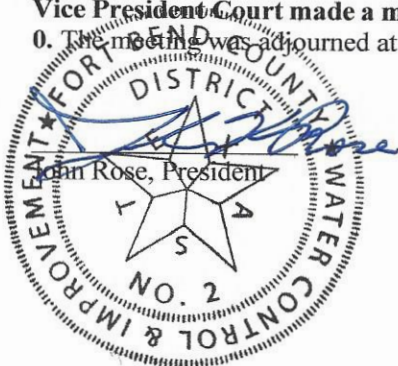
10. Future agenda items;

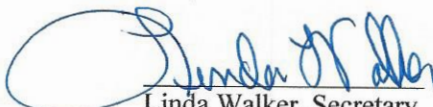
President Rose: Stated any future agenda items, contact the General Manager or Robbie Ginsel.

Vice President Court: Discussion of bond sale and bond application for Surface Water Treatment Plant No. 2; place this item on the agenda in March.

11. Adjourn;

Vice President Court made a motion to adjourn; Seconded by; Assistant Secretary Koudelka; Favor: 4 to 0. The meeting was adjourned at 7:07 p.m.




Linda Walker, Secretary

Attachments

Call meeting to order	1
Pledge of Allegiance to the Flag of our Country and State	1
Audience comments	1
Approve Board meeting minutes of January 25, 2023	1
Approve audit for fiscal year end September 30, 2022	1
General Manager's Report	2
District operations	2
Consider authorization for micro membrane filter replacement for the Surface Water Treatment Plant	2
Update on District Seal	2
Future agenda items	2
Adjourn	2