

**MINUTES OF REGULAR MEETING  
FORT BEND COUNTY W.C. & I.D. NO. 2  
FORT BEND AND HARRIS COUNTIES, TEXAS**

**July 26, 2023**

The Board of Directors of Fort Bend County Water Control & Improvement District No. 2 of Fort Bend and Harris Counties, Texas, met in regular session, open to the public, on the 26<sup>th</sup> day of July 2023, at 6:30 pm, at the District Office, 2331 South Main, Stafford, Texas, within the boundaries of the District, and the roll was called of the duly constituted members of the Board, to-wit:

John K. Rose	President
Jody Court	Vice President
Linda Walker	Secretary
Harvey Koudelka	Assistant Secretary
Linda Burks	Assistant Secretary

And all of said persons were present except Vice President Court; thus, constituting a quorum.

Also, present Mr. Sanjay Babpat with Allen Boone Humphries Robinson, LLP, Mr. Drew Crow with Quiddity, Mr. Loren Morales with RBC Capital Markets, Owen Matherne, Jason Kirby, Ray Casal, Phillip Medina, and Robbie Ginsel.

**1. Call meeting to order;**

**President Rose:** Called the meeting to order at 6:30pm.

**2. Pledge of Allegiance to the Flag of our Country and State.**

**All:** Cited the Pledge of Allegiance to the Flag of our Country and State.

**3. Audience comments. Comments from the audience (for matters not on the agenda). This provides an opportunity to comment on non-agenda items in advance of the regular business of the Board of Directors. Comments shall be limited to three (3) minutes per person. By state law, comments by the President or Board members on any item not on the agenda shall be limited to;**

- a. Statement of specific factual information given in response to any inquiry;
- b. A recitation of existing policy in response to any inquiry;
- c. A proposal to place the subject on the agenda for a future meeting;

**President Rose:** Stated no audience comments.

**4. Approve Board meeting minutes of July 12, 2023;**

**Assistant Secretary Koudelka** made a motion to approve the Board meeting minutes of July 12, 2023; **Seconded by; Secretary Walker; Favor: 4 to 0.**

**5. Review and approve the 10/20 Year Write Off of Property Taxes;**

**General Manager:** Reviewed the 10/20 Year Write Off of Property Taxes with the Board, after discussion. **President Rose** made a motion to approve the 10/20 Year Write Off of Property Taxes; **Seconded by; Assistant Secretary Koudelka; Favor: 4 to 0.**

**6. Update on Fifth Street Water Supply Corporation and authorize any necessary action;**

**General Manager:** Informed the Board, when the District and the Fifth Street Water Supply Corporation signed the Fifth Street Water Service Agreement it was for a total of 1300 connections. Current connections with units; 441-single family, 534-multi family; 42-commercial and 191 proposed projects for a total of 1017 units, leaving a total of 89 single family connections, at this point only single-family connections will be approved. A meeting was held with Commissioner Andy Myers – Pct. No. 3, President John Rose, and the General Manager to discuss these connections and how to move forward. Information only, no action required.

**7. Review and discuss Financial Statement for June 2023 and authorize any necessary action;**

General Manager: Reviewed the Financial Statement for June 2023 with the Board. Information only no action required.

**8. Review and discuss Quarterly Investment Report and authorize any necessary action;**

**General Manager:** Reviewed the Quarterly Investment Report with the Board. After discussion, **Assistant Secretary Koudelka made a motion to approve the Quarterly Investment Report; Seconded by; Secretary Walker; Favor: 4 to 0.**

**9. Approve District expenditures;**

**Secretary Walker made a motion to approve the District expenditures; Seconded by; Assistant Secretary Koudelka; Favor: 4 to 0.**

**10. Review and award contract for Stafford Run Emergency Water Well Rework;**

**District Engineer:** Informed the Board the District received three bids for the Stafford Run Emergency Water Well Rework. C & C Water Services, LLC submitted the lowest base bid plus alternate bid item in the amount of \$288,685.00. The District has worked with C & C Water Services, LLC in the past and find them to be an acceptable contractor and recommend awarding the contract to C&C Water Services, LLC on the basis of its based bid plus the alternate bid. **President Rose made a motion to award the contract to C & C Water Services, LLC for a base bid of \$277,485.00 and the alternate bid of \$11,200.00, total bid \$288,685.00; Seconded by; Assistant Secretary Koudelka; Favor: 4 to 0.**

**11. Authorize publication of the project for the submission of bids to construct the Surface Water Treatment Plant Expansion;**

**District Engineer:** Informed the Board staff is preparing the bond application to mail to the Texas Commission on Environmental Quality so bids can be received by year end 2023. Staff requests the Board authorize publication of bids to construct the Surface Water Treatment Plant Expansion. After discussion, **Assistant Secretary Koudelka made a motion to authorize publication of the project for the submission of bids to construct the Surface Water Treatment Plant Expansion; Seconded by; Secretary Walker; Favor: 4 to 0.**

**12. District operations, including but not limited to; Administrative, Field Service, Wastewater and Surface Water Treatment facilities and authorize any necessary action;**

**General Manager:** Updated the Board on the business that needs to update their current grease trap per the District Construction Standards as to date no update from business owner.

**General Manager:** Informed the Board the District is experiencing several leaks due to the dry weather; the Field Service staff are repairing the breaks on the same day.

**General Manager:** Updated the Board on the newsletter.

**General Manager:** Informed the Board the Pall Corporation is overseeing the installation of the second membrane rack at the Surface Water Treatment Plant, the third membrane rack will be scheduled for replacement in next year's budget.

**General Manager:** Informed the Board staff are working on the 2023-2024 budget.

**General Manager:** Informed the Board Humana insurance will no longer quote commercial insurance effective January 1, 2024, currently staff is working Benefits Concepts, Inc. on quotes for the upcoming insurance renewal.

**General Manager:** Informed the Board staff received three (3) calls for discolored water; one (1) in Hunter's Green due to a water leak, two (2) were customer related issues.


**13. Future agenda items;**

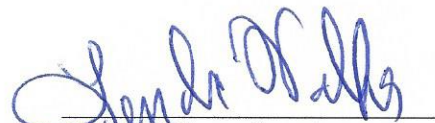
**President Rose:** Stated any future agenda items please contact the General Manager or Robbie Ginsel.

**14. Adjourn.**

**Assistant Secretary Koudelka made a motion to adjourn; Seconded by: Secretary Walker; Favor: 4 to 0.** The meeting was adjourned at 7:14 p.m.



  
John K. Rose – President

  
Linda Walker - Secretary